



# **K.N.S INSTITUTE OF TECHNOLOGY**

Hegde Nagar, Kogilu Road, Tirumenahalli, Yelahanka Hobli, Bengaluru-560064 Karnataka

Tel : + 91 -080 28567358 / 28567494 Fax : 080 28567359

Email : principal@knsit.com Website : www.knsit.com

(Affiliated to VTU, Belagavi & Approved by AICTE, New Delhi,  
Recognized by Government of Karnataka)

Ref.No:KNSIT/Griev-Redr/2023-24

Date: 08/10/2023

## **MINUTES OF MEETING OF THE GRIEVANCE & REDRESSAL CELL**

### **ACTION TAKEN REPORT**

The meeting of Grievance & redressal held on 08/10/2022 at 2:45 pm at Principal Chamber.

The following were the proceeding of the meeting:

As per the grievances received from the students through the compliant box, the following were expressed

1. In Girls Hostel Food Menu should be changed.
2. In A Block Third Floor Computer Lab extra 4 Chairs are required
3. In A Block ARR 307 Water tap was not in working condition.
4. Bus No 2 not coming in time. .

### **The Action taken report for the above grievances :**

<b><u>Sl. No</u></b>	<b><u>Grievances</u></b>	<b><u>Action Taken</u></b>
<b><u>1</u></b>	In Girls Hostel Food Menu should be changed.	Hostel warden changed the food menu in Girls Hostel.
<b><u>2</u></b>	In A Block Third Floor Computer Lab extra 4 Chairs are required	Extra 4 Chairs has been arranged by ISE HOD .
<b><u>3</u></b>	In A Block ARR 307 Water tap was not in working condition.	Water Tap has been replaced by new one and it is in working condition
<b><u>4</u></b>	Bus No 2 not coming in time. .	Transport Manager resolved the problem and Bus is coming in Time..

Minutes of meeting prepared by

Copy to:

1. File/Grievance & redressal Committee members.
2. IQAC.

**PRINCIPAL**  
**Principal**

**K.N.S Institute of Technology**  
Thirumenahalli, Yelahanka  
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Ref.No:KNSIT/Griev-Redr/2023-24

Date: 10/12/2023

## MINUTES OF MEETING OF THE GRIEVANCE & REDRESSAL CELL

### ACTION TAKEN REPORT

The meeting of Grievance & redressal held on 10/12/2023 at 2:45 pm at Principal Chamber.  
The following were the proceeding of the meeting:

As per the grievances received from the students through the compliant box, the following were expressed

1. Placement drives must be carried out inside the College Campus.
2. College fees payment notification must be announced before 45 days ..
3. College canteen must be opened at 6.30am.
4. In seminar hall ASH308 Fan is not in working Condition.

The Action taken report for the above grievances:

SL. No	Grievances	Action Taken
1	Placement drives must be carried out inside the College Campus.	Noticed to placement officer to arrange pool campus drive..
2	College fees payment notification must be announced before 45 days ..	Fees payment notification sent before 45 days by the Principal..
3	College canteen must be opened at 6.30am.	Noticed by the principal and changed the time.
4	1. In seminar hall ASH308 Fan is not in working Condition	Electrician has repaired the fan and Fan is in working condition.

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Ref.No:KNSIT/Griev-Redr/2023-24

Date: 11/03/2024

## MINUTES OF MEETING OF THE GRIEVANCE & REDRESSAL CELL

### ACTION TAKEN REPORT

The meeting of Grievance & Redressal held on 11/03/2024 at 2:45 pm at Principal Chamber.  
The following were the proceeding of the meeting:

As per the grievances received from the students through the compliant box, the following were expressed

1. College Bus timing must be changed during VTU examination.
2. Delay in Scholarship payment.
3. In Block B water filter is not working condition

The Action taken report for the above grievances:

Sl.No	Grievances	Action Taken
1	College Bus timing must be changed during VTU examination.	Transport manager changed the bus tim
2	Delay in Scholarship payment	Resolved the scholarship problem by principal
3	In Block B water filter is not in working condition.	Resolved by concerned person and it is in working condition.

Minutes of meeting prepared by

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2. IQAC.

  
PRINCIPAL  
Principal

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