



KNS Institute of Technology

Hegde Nagar -Kogilu Road, Thirumenahalli, Yelahanka Hobli, Bangalore - 560064
Ph: 8565494 website: www.knsit.com, e-mail: info@knsit.com

Date: 15.03.2021

CIRCULAR

The Internal Quality Assurance Cell meeting for the Academic year 2020-21 is called on 16.03.2021 at 10.30 am in the IQAC Cell. All IQAC Members are requested to participate for the meeting without fail. The Agenda of the meeting is as follows.

1. Performance of students
2. Internal Test Analysis and statement
3. Measures for improvement in student results
4. Students feedback

IQAC Head

IQAC Head

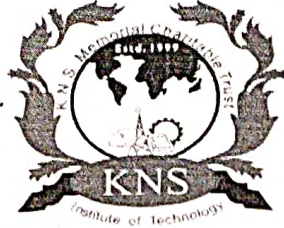
K.N.S Institute of Technology
Bengaluru-560064

Principal
Principal

K.N.S Institute of Technology
Thirumenahalli, Yelahanka
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Copy to

- 16) All Members of IQAC
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- 18) Office File



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Members Present

Sl.No	Name of the Member	Designation	Signature
1	Dr. S.M.Prakash	Principal, KNSIT	
2	Dr.Aijaz Ali Khan	Professor & HOD ECE, IQAC Coordinator	
3	Mr Mohammed Shakir	Asst. Professor & HOD CSE	
4	Dr. Srikala	Assoc. Professor & HOD Maths	
5	Mr Munavar Hussain . M	Asst Professor & HOD, Physics	
6	Prof. Sudha P.S Reddy	Associate Professor & HOD CV	
7	Prof. Srinivasan	Asst Professor & HOD, Chemistry	
8	Mrs Sayeeda Sumaiya	Asst Professor, Chemistry	
9	Mrs. Chandana	Asst Professor, ECE	
10	Mrs. Silpa	Asst Professor, Physics	
11	Mr Tabreez Ahmed	Asst Professor, ME	

IQAC Head

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Minutes of the Meeting

The Principal welcomed all the Members to the meeting.

- The performance of first year students in the University Examination was the key discussion. After the analysis some students performance was bad specially physics cycle. This was discussed in detail from some of the first year handling faculties.
- The first and second IA test analysis was asked to make to all the faculties to analyze the performance in present semester so that results of this semester to be improved as compared to last semester.
- Possible measures which can be taken to improve performance of the students are discussed in detail.
- The morale of students to be increased by proper counseling and mentoring to make them get confidence and plan the additional activities to engage the students

IQAC Head

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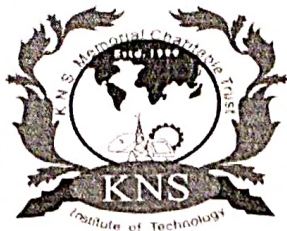
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Action Taken Report

The Following Action has been taken for the meeting Conducted on 16.03.2021

S.No.	Points Discussed	Action Taken
1	Students Performance	<ul style="list-style-type: none">• Chemistry cycle students and physics cycle performance was estimated• Additional / remedial classes are planned• Time table to be prepared for the remedial classes• Faculties are identified who can handle
2	Internal Test Analysis and statement	<ul style="list-style-type: none">• Reasons for poor performance in IA test were weak attendance. To address this issue campus management software to keep the parents in loop was discussed and its procurement was finalized• Mentors were allotted
3	Scope of Improvement	<ul style="list-style-type: none">• It was decided to hold extra classes after college hours to the students in need• Faculty members were selected for this and asked to engage the special classes
4	Feedback	<ul style="list-style-type: none">• Offline Feedback collection dates were decided• Action taken report will be implemented and principal will also take student feedback in classes to know the details so as to address the issues in effective manner.

Ajagahin

IQAC Head

IQAC Head
K.N.S Institute of Technology
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Syabud

Principal

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