

# KNS Institute of Technology

Hegde Nagar -Kogilu Road, Thirumonahalli, Yelahanka Hobli, Bangalore - 560064  
Ph: 8565494 website: www.knsit.com, e-mail: info@knsit.com

Date: 11.09.2023

## CIRCULAR

The Internal Quality Assurance Cell meeting for the Academic year 2023-24 is called on 12.09.2023 at 2.00 pm in the IQAC Cell. All IQAC Members are requested to participate for the meeting without fail. The Agenda of the meeting is as follows.

1. Finalization of Internal Test for 2<sup>nd</sup> sem (2022 Scheme)
2. Commencement of classes for 1<sup>st</sup> sem( Academic year 2023-24)
3. Formation of cycles and Elective subject finalization (Academic year 2023-24)
4. 7<sup>th</sup> Semester Classes time table ( 2018 Scheme)
5. Internship for 4<sup>th</sup> semester students( 2021 scheme)
6. NAAC Work Progress

*Aijazahide*

IQAC Head

IQAC Head

K.N.S Institute of Technology  
Bengaluru-560064

Copy to

- 1) All Members of IQAC
- 2) All the Heads of the Departments
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*Syambal*

Principal

Principal  
K.N.S Institute of Technology  
K.N.S Institute of Technology  
Thirumonahalli, Yelahanka  
Bengaluru-560064  
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## Members Present

Sl.No	Name of the Member	Designation	Signature
1	Dr. S.M.Prakash	Principal, KNSIT	
2	Dr.Aijaz Ali Khan	Professor & HOD ECE, IQAC Coordinator	
3	Dr Sasi Kumar	Professor & HOD CSE	
4	Dr. Suresh H	Professor & HOD ISE	
5	Dr. Adil Ahmed	Associate Professor & HOD ME	
6	Prof. Sudha P.S Reddy	Associate Professor & HOD CV	
7	Prof. Srinivasan	Asst Professor & HOD, Chemistry	
8	Dr. Riyajuddin	Asst Professor & HOD, Mathematics	
9	Mr Ramesh KN	Physical Education Director	
10	Mr Hema Naik	Asst Professor, NSS Coordinator	

IQAC Head

**IQAC Head**  
K.N.S Institute of Technology  
Bengaluru-560064

Principal  
Principal

**K.N.S Institute of Technology**  
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## Minutes of the Meeting

The Principal welcomed all the Members to the meeting.

- The IA for 2<sup>nd</sup> Semester to be finalized by before the start of practical exams. Any genuine cases to be considered for the Improvement Test.
- First semester Classes for the Academic year 2023-24 to be started from 14.09.2023 as per VTU Circular but since KCET rounds are not over, it is decided to start the classes from 20.09.2023.
- For the 1<sup>st</sup> semester under Chemistry cycle CS/CV/ME Branches and ECE/AIML/ISE/DS in Physics Cycle are categorized.
- The Engineering Science Courses and Emerging Technology courses for each Programme id discussed and decided.
- 7<sup>th</sup> Semester classes has to start from 14.09.2023. It is informed to finalize and submit Time table.
- Summer Internship II for the 2021 scheme batch of 4<sup>th</sup> semester details are discussed and all HODS are informed to give report on this.
- NAAC Data Collection work is discussed. The CO-PO Attainment work to be completed by 20.09.2023

  
IQAC Head

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K.N.S Institute of Technology  
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Principal  
Principal

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Thirumenahalli, Yelahanka  
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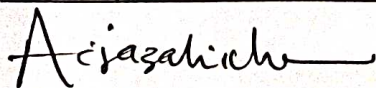
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## Action Taken Report

The Following Action has been taken for the meeting Conducted on 12.09.2023

S.No.	Points Discussed	Action Taken
1	Finalization of Internal Test for 2 <sup>nd</sup> sem (2022 Scheme)	<ul style="list-style-type: none"><li>• Improvement Test to make the Average</li><li>• Additional test if necessary under Genuine cases</li><li>• Scheme of Evaluation</li></ul>
2	Commencement of classes for 1 <sup>st</sup> sem( Academic year 2023-24)	<ul style="list-style-type: none"><li>• Faculty Recruitment</li><li>• Subject Allotments</li><li>• Lesson Planning</li></ul>
3	Formation of cycles and Elective subject finalization (Academic year 2023-24)	<ul style="list-style-type: none"><li>• <u>Chemistry Cycle</u>: CSE/CVE/ME Branches</li><li>• <u>Physics Cycle</u>: ECE/AIML/ISE/DS Branches</li></ul>
4	7 <sup>th</sup> Semester Classes time table (2018 Scheme)	<ul style="list-style-type: none"><li>• Open Elective was decided</li><li>• 7<sup>th</sup> Semester Internship status is discussed</li></ul>
5	Internship for 4 <sup>th</sup> semester students (2021 scheme)	<ul style="list-style-type: none"><li>• Research industries and Training Companies are Contacted and explored about the new Technologies</li><li>• Offline Internship is decided</li></ul>
6	NAAC Work Progress	<ul style="list-style-type: none"><li>• OBE workshop was conducted to train and explain the process</li><li>• CO-PO Attainment work for one complete Academic year 2022-23</li></ul>

  
IQAC Head

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